

Joint venture companies



**May 6, 2020**

## **COVID-19 MEASURES IMPLEMENTED TO DATE**

### **1. Two Meters Physical Distancing**

#### Social distancing (or Physical Distancing)

- Stay at least 6 feet (2 meters) from other people.
- Do not gather in groups (even outdoors).
- Stay out of crowded places and avoid mass gatherings.

### **2. Passenger Limit**

- Project pickup trucks shall have a maximum 2 persons onsite and offsite - the driver and one passenger in the rear passenger side of the vehicle.
- Private vehicles entering site shall have a maximum 2 persons - the driver and one passenger in the rear passenger side of the vehicle.
- Buses are using a “checkerboard” seating pattern. Sit only in the seats that have been made available.
- All other vehicles are to operate at half capacity or less.

### **3. Enhanced Social Distancing Protocol on Buses**

#### Bus Driver First Off/Last On

- When a bus arrives at the stop for pick-up, the bus driver will first disembark the bus prior to any passengers loading.
- Passengers must ensure enough space (4 meters) between them and the bus’s door for the driver to disembark. The driver will inform passengers when they start boarding.
- Upon arrival at drop off location, the bus driver will disembark the bus first, before passengers do.

#### Bus Boarding – Back to Front

- When boarding buses, passengers must fill in the seats from the back to the front, starting from the last row seats.
- Passengers must sit only in the designated seats, as per the “checkerboard” sitting arrangement.
- All other safety procedures and etiquette apply.

### **4. Masks or Face Coverings Protocol for Air Travel**

- As of April 20, passengers on all flights departing or arriving at Canadian airports will be required to demonstrate they have the necessary non-medical mask or face covering during the boarding process, otherwise they could be denied entry into the sterile area of the airport or denied boarding onto the aircraft.

- The non-medical mask or face covering required per this government ruling is a personal responsibility. Project employees must abide by this aviation protocol to avoid inconvenience at the airports.

#### **5. COVID-19 Compliance Policies at All Lodges**

- One person per dining table
- Social distancing lines on the floor
- Reduced touchpoints
- In room dining option
- Closure of recreation centers
- Mandatory sanitization at common areas

#### **6. Community Interaction**

- Our community has requested that we expand our efforts to minimize risks associated with the spread of COVID-19. Project employees must avoid community interactions unless they are absolutely necessary.
- This measure will keep everyone safe and help our community manage this pandemic more effectively. We've made a commitment to protect the communities in which we work, and that includes safeguarding the people who live there.

#### **7. Health Checkpoints.**

- Health screening measures at airports for charter flights are implemented. For commercial airlines, the airport and airline health check protocol would apply.
- Health screenings at the lodges are also implemented, both at check-in and at check-out.

#### **8. Intervention of Protocol Violations**

- We encourage polite interventions when our employees witness their fellow colleagues who may forget to observe these protocols. There will be no tolerance of harassment of individuals who intervene in such situations.

#### **9. Self-isolation Protocol**

- Notwithstanding the government's self-isolation advisory which includes both a 10-day and 14-day period, our site has a mandated 14-day self-isolation period.
- If an employee does not feel well, they must stay home, or in their lodge room. They must call their supervisor and on-site medical personnel to inform them of their condition. They must avoid going to the medical facility or seeing their supervisor in person.

#### **10. New Lodge Room Turnover Procedure**

- Once a guest vacates a room, the room will be left untouched for seven days before cleaning services commence.
- If the room has housed an individual observing self-isolation, for any reason, the room is left untouched 14 days before cleaning commences.

### **11. Daily Health Checks for Lodge Staff**

- As part of our continuous enhancement effort, our lodge operators are conducting daily health checks among their employees such as the front desk personnel, kitchen staff, cleaners, security personnel, etc.
- These checks may include temperature screening and a wellness questionnaire.

### **12. Enhanced Cleaning and Disinfecting Procedures**

- Employees must use the sanitation wipes provided onsite to clean all touchpoints before and after operating project vehicles and equipment.
- Overall enhanced cleaning and disinfecting procedures in and around the lodges and site, including to keep dust on the ground, are implemented.

### **13. Observation Cards**

- Employees are encouraged to use the Observation Cards available on site if they have any questions or concerns about their own well-being, or the well-being of others.

### **14. BC COVID-19 Support App**

- The government of B.C. has introduced an app to help people access current COVID-19 information. The app allows users to receive official updates, trusted resources, and alerts. A Self-Assessment Tool is built in.
- All employees are expected to monitor themselves daily (pre and post shift) for COVID-19 related symptoms. The contact information for reporting to and receiving a medical assessment is listed below in Item 16.

### **15. Physical and Mental Health**

- Recommendations and assistance to maintain physical health including workout tips and tricks are communicated via daily bulletins and lodge bulletins.
- We also communicate recommendations on mental health management as well as government-provided programs and company-provided programs.

### **16. General Expectations**

- Personal safety and mental health and well-being are top priorities. Workers are to take care of themselves and let their Line Manager or Supervisor know if they have concerns regarding their personal situation.
- Everyone must use elevated levels of hygiene; measures include frequent hand washing, covering mouth with a tissue when coughing or sneezing, avoiding touching face with hands if they haven't been washed, and using sanitizing wipes to clean surfaces.
- Support colleagues. Show care. Avoid speculation, rumours and gossip, which can increase stress for others.
- There will be no tolerance for harassment of individuals reporting for isolation or of our staff supporting these individuals.

- Not all symptoms are COVID-19 related, but we must not take any chances when it comes to our personal health and safety. Our on-site medical professionals are always available to assist our employees.